

Position Description

2015-2019 NSW Local Landcare Coordinators Initiative

Position title:	Local Landcare Coordinator
Employer:	LachLandcare Incorporated
Location:	This position will be shared equally between two locations: Temora and West Wyalong.
Classification / Tenure:	Temporary part-time position up to 30th June 2019, depending on satisfactory performance and on-going funding. Job-share arrangements to cover the two locations are preferred.
Remuneration:	Up to \$32/hr based on 17 to 21 hours per week, plus benefits (e.g. employer superannuation, holiday loading).
Organisation profile:	LachLandcare Inc. operates a Board of community Landcare delegates that provides governance, training and support for all of our district Landcare networks. Our vision is to create resilient landscapes and Communities. Our mission is to build collaborative partnerships, and optimise resource investments to help communities and landholders to restore the health of communities and landscapes.
Position/role objectives:	<p>The Local Landcare Coordinator will work with Temora Shire Council, Lake Cowal Foundation, and LachLandcare, to increase our capacity to:</p> <ul style="list-style-type: none"> • support and increase community engagement • extend their coverage and provide support to more groups, networks and landholders • undertake planning, develop partnerships and secure resourcing through project grants and other sources • monitor, evaluate and report on their projects and activities • improve financial sustainability and long-term viability by sourcing external funds • effectively participate in natural resource management activities that address critical agricultural sustainability and environmental issues • link to programs of Local Land Services and other Government agencies and organisations to develop on-ground natural resource management projects, in line with regional and state strategies. <p>Local Landcare Coordinators will also participate in and contribute to a regional and state Landcare Community of Practice.</p>

Reporting/supervision arrangements:	On a day-to-day basis, the position reports to Temora Shire Council and Lake Cowal Foundation, and ultimately to LachLandcare Executive.
Links to existing programs:	<p>The Local Landcare Coordinator Initiative will mesh with existing team members and the support arrangements currently in place through the Regional Landcare Facilitator Network. Regional Landcare Facilitators will play an important role in facilitating a community of practice and in assisting with the collection and aggregation of data from each region.</p> <p>The Landcare Support Program Manager and the State Landcare Coordinator will work with each Local Land Services region and the Landcare community in the region to identify current programs and existing support roles and to ensure linkages occur.</p>
Competencies:	<ul style="list-style-type: none"> • is proactive with a community-minded attitude • has excellent networking and people skills • has good communication, coordination, administration and computing skills • has a strong interest in and commitment to local environmental and agricultural land management issues • can manage their workload effectively • is flexible about their working hours over the period of employment • has a current drivers licence.
Selection criterion:	<p>Please address each of the following criteria as a short separate paragraph:</p> <ol style="list-style-type: none"> 1. Sound understanding of natural resource management issues in the region and empathy with the local community. 2. Demonstrated well-developed written and oral communication skills, including competence in the use of Word, Excel, email and the Internet. 3. Demonstrated ability to work with and develop community groups, including group facilitation, action planning and mediation skills. 4. Proven expertise in project planning, management, record keeping and report writing. 5. Demonstrated ability to work with minimum supervision, use initiative and work as part of a team or network. 6. Proven ability to build partnerships with government agencies, non-government agencies, community groups and landholders, including schools and indigenous groups. 7. Experience in Natural Resource Management, Environmental Science, Sustainable Agriculture or similar. 8. Ability and willingness to work outside office hours to contact landholders and attend community group meetings. 9. Current drivers licence.

<p>Additional Information:</p>	<p>LachLandcare Inc. is an equal opportunity employer, with employment under the organisation’s standard employment agreement or as negotiated.</p> <p>Attendance at meetings outside of normal work hours may be required. Travel around the region and infrequent travel and overnight stays intra state will be required.</p> <p>You may be required to use your own vehicle for work purposes, and provide us with copies of comprehensive or at least Third Party Property insurance for your vehicle. Vehicle use will be reimbursed on a per kilometre basis.</p> <p>For further information about the position, please contact LachLandcare Inc. on 0432 259 495.</p>
<p>Applying for the position:</p>	<p>To apply, please provide the following:</p> <ol style="list-style-type: none"> 1. Brief covering letter, outlining why you seek this position (1 page) 2. Your current CV/resume (4 pages maximum). 3. Your claims against each of the selection criteria (4 pages maximum) 4. Contact details for two referees, which should include a current or recent employer or supervisor. 5. Applications to be emailed to Kate Kirk at the following address: condobolindistrictlandcare@gmail.com
<p>Closing date:</p>	<p>Applications must be received by 5pm Wednesday, 10th February 2016.</p>

The Local Landcare Coordinator Initiative is funded by the NSW Government, and is supported through the partnership of Local Land Services and Landcare NSW.